



BATTLESHIP NEW JERSEY MUSEUM & MEMORIAL OVERNIGHT PROGRAM

62 BATTLESHIP PLACE CAMDEN, NEW JERSEY 08103

BOOKING PROCEDURES (September 2016)

Thank you again for your interest in the Battleship New Jersey Overnight Encampment Program. Please read through both the Booking and Pre-Boarding Procedures completely. Once you choose tentative dates for your overnight stay, please contact the Overnight Encampment Office (866-877-6262 x203) to discuss available dates. Your overnight stay is dependent on the number of campers already scheduled for that evening as well as other events possibly taking place on the Battleship. Please note that space fills quickly. We encourage you to book as soon as possible. Because a date is available today does not necessarily mean it will be available tomorrow. We suggest discussing several possible dates with your group to limit the possibility of having to reschedule. Overnights are \$69.00 per-person whether child or adult.

After negotiating a date for your group with the Overnight Encampment Office, required is a \$20 per-person non-refundable deposit for the total number of people in your group, including both children and adults. This deposit must be sent in with a signed Registration and Client Data Sheet, which you will find below. The deposit must be received within 30 days of the date that you book to confirm your reservation. Please note that only a member of the Overnight Program can confirm your date. Sending in a check does not mean confirmation.

When your date is confirmed, required is payment in full 30 days prior to your overnight date. Please be aware it is your responsibility to have your payment in on time. We will not be responsible for gathering or collecting payments from individuals. If your group is not paid in full 30 days prior to your scheduled overnight, your reservation can be cancelled and your deposit lost.

Once we receive payment in full, it is possible to add or subtract persons from your group, however, this is at the sole discretion of the Overnight Encampment Program. While we try to accommodate all campers, space is limited. Once again, sending in a check for extra campers without confirmation does not mean those campers will be allowed to board the Battleship. If last-minute campers are added, special arrangements will be made to allow them to make payment within the last 30 days. No additions will be permitted after 12:00PM the Wednesday before your scheduled overnight. For information on refunds, please see the refund policy contained in this packet.

Contact Information

Overnight Program

overnights@battleshipnewjersey.org

Toll Free: (866) 877-6262 x203 Local: (856) 966-1652 x203

Overnight Program Refund Policy

The Battleship New Jersey refund policy is clearly stated below. Please be aware of this policy before booking, as exceptions cannot be made.

When we acknowledge your overnight request, required is a \$20.00 per-person, non-refundable deposit for the total number of people in your group, including both children and adults. Your deposit is due within 30 days of the date that you book to confirm your reservation. Please note that only a member of the Overnight Program can confirm your date. Sending in a check does not mean confirmation. Please send your deposit as well as a signed Registration and Client Data Sheet (see below) to the Battleship New Jersey, 62 Battleship Place, Camden, New Jersey 08103. Please include Attn: Overnight Program on the envelope. You are responsible for having your deposit to us on time. We accept check and credit card (American Express, Visa, and MasterCard).

Full payment is due 30 days before your overnight date. If we do not receive your payment within the mentioned time frame, your reservation can be canceled and your deposit lost. We will not be responsible for gathering or collecting payments from individuals.

After receiving full payment, you can typically add campers to your overnight but at the sole discretion of the Overnight Encampment Program. While we try to accommodate all campers, there is a limited number of spaces. Sending in a check for extra campers without confirmation does not mean we allow those campers to board the ship. If you need to add any last-minute campers, space permitting, we can provide special arrangements to allow those campers to submit payment within the last 30 days. We cannot add extra campers after the 12 noon on the Wednesday before your overnight. We do not provide refunds within the last 30 days. If some of your campers are unable to attend that evening, we encourage them to reschedule to a later date. There is a charge of \$25.00 per-person to reschedule.

We strongly recommend you distribute both the Booking and Pre-Boarding procedures to others in your group or minimally the refund policy before booking so there are no misunderstandings. Overnights are rain-or-shine events and, as such, are not generally cancelled because of inclement weather. If we have to cancel your overnight due to weather conditions, your group can reschedule for a later date.



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OVERNIGHT PROGRAM**

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REGISTRATION AND CLIENT DATA SHEET

When booking for the Overnight Program, please fill out this form, sign it and mail to the address noted above
ATTN: Overnight Program

Please make all checks or money orders payable to the **Home Port Alliance**.

Event date: _____ group size: _____

Age range: ____ # Males: _____ # Females: _____ # ADULTS: _____

Contact name: _____

Address: _____

City: _____ state: _____ zip: _____

Daytime phone: _____ Home phone: _____

Cell phone: _____ Email: _____

Name of person leading group on board: _____

Email of person leading group on board: _____

Troop level and number (if applicable): _____

Scout council (if applicable): _____

Special physical needs: _____

Have you visited us before? _____ When?: _____

How did you hear about us? _____

By signing this document, you are agreeing that you have read and understand the Booking Procedures, Refund Policy and Pre-Boarding Information Packet, and that you are agreeing to abide by the terms therein.

Name of group contact: _____

Signature of group contact: _____



Dear Campers,

Please keep in mind that when parking your vehicle in the Camden City Parking Authority Garage, designated for Battleship Overnights, there may also be events taking place at other area attractions such as Adventure Aquarium, the BB&T Center and the Children's Garden.

If you encounter a Camden County Police Officer when trying to negotiate traffic, please show him or her this letter and let him or her know you are here to participate in the Overnight Encampment Program. We have spoken with the police in the past, and they have assured us they will allow your vehicle access to the garage.

If you have a group of cars, please make copies of this form for them to show any police officers they may encounter.

Please be advised that this document has no legal standing and is subordinate to any directions or instructions you may receive from a police officer.

Battleship Overnight Staff

This pass has no monetary value. It is intended to identify cars to the Camden County Police. The cost of parking is \$12.50 per car.

Battleship New Jersey

Encampment

Parking Pass

**PLEASE PLACE THIS PARKING PASS
ON YOUR DASHBOARD WHILE
PARKED IN THE PARKING GARAGE**